

Thank you for considering Dress for Success Triangle NC as the beneficiary of your upcoming event. We truly appreciate your efforts to help us empower women to achieve economic independence.

We are fortunate to receive numerous inquiries and proposals from companies, individuals and other groups who would like to support Dress for Success Triangle, but please note due to the size of our staff and limited resources, we are unable to be fully involved in all of the events that come to us.

## Third Party Event Policies and Procedures for Fundraising Events

- The Dress for Success Triangle logo may not be altered in any way.
- Dress for Success Triangle must review and approve all promotional materials prior to production or distribution including, but not limited to: social media images, invitations, press releases, letters, and flyers.
- All promotion of the event must clearly state that your event is not hosted by Dress for Success Triangle.
- Dress for Success Triangle is unable to solicit sponsors and is not responsible for promotion of your event, however we will try to promote on social media when possible.
- Dress for Success Triangle is unable to provide any contacts or be involved with any planning or execution of your event.
- If you would like to request a staff member or volunteer(s) for your event, please indicate on the form on the back. Dress for Success Triangle will try to accommodate your request but depending on agency resources may not be able to fulfill your request. All requests must be made 30 days in advance of your event to a staff member in writing.

## **About Dress for Success Triangle**

Dress for Success Triangle's mission is to empower women to achieve economic independence by providing a network of support, professional attire, and the development tools to help women thrive in work and life.

Learn more at dfstrianglenc.org.



Please complete this form and return it to Jordan Hewitt, Marketing Manager at jordan.hewitt@dfstrianglenc.org. You may also submit this form electronically at <a href="mailto:dfstringlenc.org/host-a-fundraiser">dfstringlenc.org/host-a-fundraiser</a>. Please note all requests must be submitted 30 days prior to your event.

## Your Information

Your Name		Today's Date		
Company				
Address				
City			Zip	
Phone		_ Email		·
Event Details				
What kind of event are you pla	nning?			
Will your event involve an in-ki Is there a financial contribution How much revenue is anticipat	involved? _	•		Yes No
What type of involvement are y	ou looking f	or from Dres	s for Success Tr	iangle?

## **Reminders**

- All marketing materials (social media images, flyers, etc.) must be approved prior to their use. Please send to jordan.hewitt@dfstrianglenc.org for approval.
- Dress for Success Triangle NC is not responsible for the promotion of your event.
- Requests for staff and/or volunteers will be reviewed, but will be filled at the agency's discretion. Requests must be made 30 days in advance of your event.